	United States Live	vironmental Protoction Agenc	,	Form Approved
SEPA NPI		nce Inspection	on Report	OMB No. 2040-0003 Approval Expires 7-31-85
	Section A	: National Data Systom	Coding	
Transaction Code		yr/mo/day 87062917		Inspector Fac Type
		Romarks		
Reserved Facility Evaluation F	Rating BI	OA 72 72 7:	Reserved	80
		tion B: Facility Data		
Name and Location of Facility Inst Cyprus Marin Company P.O. Box 62	- Thompson Co	nek	Entry Time AM	Permit Expiration Date
Clay fun, Zl. 33 Name(s) of On-Site Representative(s)	22+	Title(s)		Phone No(s) 2
Bert Doughty Name, Address of Responsible Officia		Supervisor En	vironmental After	uis 838-2200
The state of the s	1			
Chris Tones P.O. BOX 62 Clayfor, Id-832	22	Phone No. 838.220		Contacted Yes No
(Jayra, La-032	Section C:	Areas Evaluated During		
		Marginal, U = Unsatisfacto		
5 Permit	S Flow Measureme		reatment	Soperations & Maintenance
> Records/Reports S Facility Site Review	Laboratory S Effluent/Receiving		pliance Schedules Monitoring Program	Sludge Disposal Other:
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Name(s) and Signature(s) of Inspecto	r(s) Agency	//Office/Telephone		Date
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Signature of Reviewer	Agency	//Office		Date
	1		*	
	F	Regulatory Office Use Or		
Action Taken			Date	Compliance Status

Noncompliance Compliance

Records, Reports, and Schedules Checklist

A. Permit Verification

YES NO N/A	INSPECTION OBSERVATIONS VERIFY INFORMATION CONTAINED IN PERMIT
Yes No N/A	1. Correct name and mailing address of permittee.
Yes No N/A	2. Facility is as described in permit.
Yes No N/A	3. Notification has been given to EPA/State of new, different, increased discharges.
Yes No N/A	4. Accurate records of influent volume are maintained, when appropriate.
Yes No N/A	5. Number and location of discharge points are as described in the peruit.
Yes No N/A	6. Name and location of receiving waters are correct.
Yes No N/A	7. All discharges are permitted.

B. Recordiseping and Reporting Evaluation

YES NO N/A	RECORDS AND REPORTS ARE MAINTAINED AS REQUIRED BY PERMIT
Yes No N/A	 All required information is available, complete, and current; and Information is maintained for required period. Analytical results are consistent with the data reported on the DMR's.
Yes No N/A	c. Analytical methods and techniques d. Results of analysis e. Dates of analysis
Yes No N/A Yes No N/A	g. Instantaneous flow at grab sample stations 5. Monitoring records are adequate and include a. (Flow, pH, D.O., etc. as required by permit b. Monitoring charts
Yes No N/A	6. Laboratory equipment calibration and maintenance records are adequate. 7. Plant Records are adequate* and include
Yes No N/A	a. O&M Manual b. "As-built" engineering drawings c. Schedules and dates of equipment maintenance and repairs

Records, Reports, and Schedules Checklist

	Pretreatment records are adequate and include:
Yes No NA	
Yes No NA	b. Inventory of industrial waste contributors, including:
Yes No NA	1. Compliance records
Yes No(N/A)	2. User charge information

Yes No N/A 9	SPCC properly	completed,	when required.	

Yes No N/A 10. Best 1	Management Practices	Program available,	when required.
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C. Compliance Schedule Status Review

THE PERMITTEE IS MEETING THE COMPLIANCE SCHEDULE
1. The permittee has obtained necessary approvals to begin construction.
2. Financing arrangements are complete.
3. Contracts for engineering services have been executed.
4. Design plans and specifications have been completed.
5. Construction has begun.
6. Construction is on schedule.
7. Equipment acquisition is on schedule.
8. Construction has been completed.
9. Start up has begun.
10. The permittee has requested an extension of time.
11. The permittee has met compliance schedule.

Records, Reports, and Schedules Checklist

D. POTW Pretreatment Requirements Review

YES NO N/A	THE FACILITY IS SUBJECT TO PRETREATMENT REQUIREMENTS
	1. Status of POTW Pretreatment Program
Yes No N/A	a. The POIW Pretreatment Program has been approved by EPA. (If not, is approval in progress?)
Yes No N/A	b. The POTW is in compliance with the Pretreatment Program Compliance Schedule. (If not, note why, what is due, and intent of the POTW to remedy)
	2. Status of Compliance with Categorical Pretreatment Standards.
Yes No N/A	a. How many industrial users of the POTW are subject to Federal or State Pretreatment Standards?
Yes No N/A	b. Are these industries aware of their responsibility to comply with applicable standards?
Yes No N/A	c. Have baseline monitoring reports (403.12) been submitted for these industries?
ies No N/A	i. Have categorical industries in noncompliance (on BMR reports) submitted compliance schedules?
Yes No N/A	ii. How many categorical industries on compliance schedules are meeting the schedule deadlines?
Yes No N/A	d. If the compliance deadline has passed, have all industries submitted 90 day compliance reports?
Yes No N/A	e. Are all categorical industries submitting the required semiannual report?
Yes No N/A	f. Are all new industrial discharges in compliance with new source pretreatment standards?
Yes No N/A	g. Has the POTW submitted its annual pretreatment report?
Yes No N/A	h. Has the POTW taken enforcement action against noncomplying industrial users?
Yes No N/A	1. Is the POTW conducting inspections of industrial contributors?
Yes No N/A	3. Are the industrial users subject to Prohibited Limits (403.5) and local limits more stringent than EPA in compliance?
	(If not, explain why, including need for revision of limits.)

3-11

Facility Site Review Checklist

Yes No N/A	1. Standby power or other equivalent provision is provided.
Yes No N/A	2. Adequate alarm system for power or equipment failures is available.
Yes No N/A	 POIW handles and disposes of sludge according to applicable Federal, State, and and local regulations.
Yeg No N/A	4. All treatment units, other than back-up units, are in service.
Yes No N/A	5. Procedures for facility operation and maintenance exist.
Yes No N/A	6. Organization plan (chart) for operation and maintenance is provided.
Yes No N/A	7. Operating schedules are established.
Yes No N/A	8. Emergency plan for treatment control is established.
Yes No N/A Yes No N/A Yes No N/A	9. Operating management control documents are current and include: a. Operating report b. Work schedule c. Activity report (time cards)
Yes No N/A	10. Maintenance record system exists and includes: a. As-built drawings b. Shop drawings c. Construction specifications d. Maintenance history e. Maintenance costs
Yes No N/A	11. Adequate number of qualified operators are on-hand.
Yes No N/A	12. Established procedures are available for training new operators.
Yes No N/A	 Adequate spare parts and supplies inventory and major equipment specifications are maintained.
Yes No N/A	14. Instruction files are kept for operation and maintenance of each item of major equipment.
Yes No N/A	15. Operation and maintenance manual is available.
Bs No N/A	16. Regulatory agency was notified of by-passing. (Dates)
Yes No N/A	are maintained. 14. Instruction files are kept for operation and maintenance of each item of major equipment. 15. Operation and maintenance manual is available. 16. Regulatory agency was notified of by-passing.

Facility Site Review Checklist

Yes No N/A	17.	Hydraulic and/or organic overloads are experienced. Reasons for overloads	
Yes No N/A	18.	Up-to-date equipment repair records are maintained.	-
Yes No N/A	19.	Dated tags show out of service equipment.	-
Yes No N/A	20.	Routine and preventive maintenance are scheduled/performed on time.	

Penmittee Sampling Inspection Checklist

A. Permittee Sampling Evaluation

Yes No N/A	1. Samples are taken at sites specified in permit.
Yes No N/A	2. Locations are adequate for representative samples.
Yes No N/A	3. Flow proportioned samples are obtained where required by permit.
Yes No N/A	4. Sampling and analysis completed on parameters specified by permit.
Yes No N/A	5. Sampling and analysis done in frequency specified by permit.
Yes No N/A	6. Permittee is using method of sample collection required by permit. Required Method: Grah If not, method being used is: () Grab () Manual composite () () Automatic composite
Yes No N/A Yes No N/A Yes No N/A	7. Sample collection procedures are adequate: a. Samples refrigerated during compositing b. Proper preservation techniques used c. Containers and sample holding times before analyses conform with 40 CFR 136.3
Yes No N/A	8 Monitoring and analyses are performed more often than required by permit. If so, results reported in permittee's self-monitoring report.

B Sampling Inspection Procedures and Observations

Yes No N/A	1. Grab samples obtained.
Yes No N/A	2. Composite sample obtained Compositing frequency Preservation
Yes No N/A	3. Sample refrigerated during compositing.
Yes No N/A	4. Flow proportioned sample obtained.
Yes No N/A	5. Sample obtained from facility sampling device.
Yes No N/A	6. Sample representative of volume and nature of discharge.
Yes No N/A	7. Sample split with permittee.
Yes No N/A	8. Chain of custody procedures employed.

A. Flow Messurement Inspection Checklist - General

(Yes	No	N/A
(Yes	No	N/A
(Res	No	N/A
1	Yes	No	N/A
	Yes	No (N/A
	Yes	No	N/A
	Yes	No (N/A
	Veg	Nh	(N/A

- 1. Primary flow measuring device is properly installed and maintained.
- 2. Flow records are properly kept.
- 3. Sharp drops or increases in flow values are accounted for.
- 4. Actual flow discharged is measured.
- 5. Influent flow is measured before all return lines.
- 6. Effluent flow is measured after all return lines.
- Secondary instruments (totalizers, recorders, etc.) are properly operated and maintained.
- 8. Spare parts are stocked.

B. Flow Measurement Inspection Checklist - Fluxes

Yes	No	N/A
Yes	No	N/A

- 1. Flow entering flume appears reasonably well distributed across the channel and free of turbulence, boils, or other distortions.
- 2. Cross-sectional velocities at entrance are relatively uniform .
- 3. Flume is clean and free of debris or deposits.
- 4. All dimensions of flume are accurate.
- 5. Side walls of flume are vertical and smooth.
- 6. Sides of flume throat are vertical and parallel.
- 7. Flume head is being measured at proper location.
- 8. Measurement of flume head is zeroed to flume crest.
- 9. Flume is of proper size to measure range of existing flow.
- 10. Flume is operating under free-flow conditions over existing range of flows.

			C. Flow Measurement Inspection Checklist - Wiers
			1. What type of weir is being used?
Yes	No No	N/A	2. The weir is exactly level.
Yes	No	N/A	3. The weir plate is plumb and its top edges are sharp and clean.
Yes	No	N/A	4. There is free access for air below the nappe of the weir.
Yes	No	N/A	5. Upstream channel of weir is straight for at least four times the depth of water level, and free from disturbing influences.
Yes	No	N/A	6. The stilling basin of the weir is of sufficient size and clear of debris.
Yes	No	N/A	7. Head measurements are properly made by facility personnel.
res	No	N/A	8. Proper flow tables are used by facility personnel.
			D. Flow Messurement Inspection Checklist - Other Flow Devices
			1. Type of flowmeter used:
			2. What are the most common problems that the operator has had with the flowmeter?
			3. Measured Wastewater flow: mgd; Recorded flow: mgd; Error %
			4. Design flow:mgd.
Yes	No	N/A	5. Flow totalizer is properly calibrated.
			6. Frequency of routine inspection by proper operator:/day.
			7. Frequency of maintenance inspections by plant personnel:/year.
			8. Frequency of flowmeter calibration: /month.
Yes	No	N/A	9. Flow measurement equipment adequate to handle expected ranges of flow rates.
Yes	No	N/A	10. Venturi meter is properly installed and calibrated.
Yes	No	N/A	11. Electromagnetic flowmeter is properly calibrated.
		-	

Laboratory	Quality	Assurance	Checklist
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A. General

Yes No N/A	1. Written laboratory quality assurance manual is available.
-	

B . Laboratory Procedures

A approved analytical testing procedures are used. alternate analytical procedures are used, proper approval has been obtained. libration and maintenance of instruments and equipment is satisfactory. sality control procedures are used.
libration and maintenance of instruments and equipment is satisfactory.
ality control procedures are used.
ality control procedures are adequate.
mplicate samples are analyzed% of time.
oiked samples are used% of time.
mmercial laboratory is used Name Analytical Catombories
Address
Contact
Phone

C. Laboratory Facilities and Equipment

1. Proper grade distilled water is available for specific analysis.
2. Dry, uncontaminated compressed air is available.
3. Fume hood has enough ventilation capacity.
4. The laboratory has sufficient lighting.
5. Adequate electrical sources are available.
6. Instruments/equipment are in good condition.
7. Written requirements for daily operation of instruments are available.

Laboratory Quality Assurance Checklist (continued)

C. Laboratory Facilities and Equipment (continued)

Yes No N/A	8. Standards are available to perform daily check procedure.
Yes No N/A	9. Written trouble-shooting procedures for instruments are available.
Yes No N/A	10. Schedule for required maintenance exists.
Yes No N/A	11. Proper volumetric glassware is used.
Yes No N/A	12. Glassware is properly cleaned.
Yes No N/A	13. Standard reagents and solvents are properly stored.
Yes No N/A	14. Working standards are frequently checked.
Yes No N/A	15. Standards are discarded after recommended shelf life has expired.
Yes No N/A	16. Background reagents and solvents run with every series of samples.
Yes No N/A	17. Written procedures exist for cleanup, hazard response methods, and applications of correction methods for reagents and solvents.
Yes No N/A	18. Gas cylinders are replaced at 100-200 psi.

D. Laboratory's Precision, Accuracy, and Control Procedures

Yes No N/A	 A minimum of seven replicates is analyzed for each type of control check and this information is on record.
Yes No N/A	 Plotted precision and accuracy control charts are used to determine whether valid, questionable, or invalid data are being generated from day to day.
Yes No N/A	 Control samples are introduced into the train of actual samples to ensure that valid data are being generated.
Yes No N/A	4. The precision and accuracy of the analyses are good.

L ratory Quality Assurance Checklist (Co. nued

E. Data Handling and Reporting

1. Round-off rules are uniformly applied.					
2. Significant figures are established for each analysis					
3. Provision for cross-checking calculation is used					
4. Correct formulas are used to reduce to simplest factors for quick, correct calculation					
5. Control chart approach and statistical calculations for quality assurance and report are available and followed					
6. Report forms have been developed to provide complete data documentation and permanent records and to facilitate data processing					
7. Data are reported in proper form and units					
 Laboratory records are kept readily available to regulatory agency for required period of time 					
9. Laboratory notebook or preprinted data forms are permanently bound to provide good documentation					
10. Efficient filing system exists enabling prompt channeling of report copies					

F. Laboratory Personnel

Yes No N/A	1. The analyst has appropriate training
Yes No N/A	2. The analyst follows the specified procedures
Yes No N/A	3. The analyst is skilled in performing analyses

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